## বাংলাদেশ দুগ্ধ উৎপাদনকারী সমবায় ইউনিয়ন লিমিটেড Bangladesh Milk Producers' Co-operative Union Limited

HEAD OFFICE: Dugdha Bhaban, 139-140, Tejgaon Industrial Area, Dhaka-1208, Bangladesh. GPO Box No. 694, Cable: MILKVITA, Tel: (PABX) 8870444-45, Fax: +88 02 8870433 Web site : www.milkvita.org, E-mail: info@milkvita.org



Memo No: PD/Generator/LC-02/2017/360

Date: 23/11/2019

## **OFFICE ORDER**

As per Purchase order No: PD/Generator/LC-02/2017/08 Dated 11/09/2018; L/C No - 350318010124 Dated 25/11/2018 the Management of Bangladesh Milk Producers' Co-operative Union Limited(BMPCUL) has been pleased to Permit Mr. **Abu Md Shariful Islam**, General Manager (Planning, Technical and Marketing) Passport No: **EA0588125** and Mr. **Md Al Emran**, Senior Assistant Manager (Maintance) BDP, Passport No: **BQ0637837** of this Organization, to attend the Pre-Shipment Inspection of 08(Eight) unit of Diesel Generator(New & Unused) from FOREST CITY GENERATOR LTD. Albion House,163-167 King Street, Dukinfild, Cheshire, SK16 4LF, ENGLAND. Local agent : Startech Engineering, Dhaka, Bang7ladesh, which will be effective from 22<sup>th</sup> November to 28<sup>th</sup> November 2019 or (Seven) days from the date of departure (Excluding the period of travel & transit).

The terms and conditions of the above tour are as follows :

a). During the tour and transit period they will be deemed as on duty. No part of their salary will be paid in foreign currency.

b). They will not extend their visit beyond the approved period.

c). All the expenditure in this regards will be borne by the FOREST CITY GENERATOR LTD. Albion House, 163-167 King Street, Dukinfild, Cheshire, SK16 4LF, ENGLAND. and Startech Engineering, Mirpur, Dhaka, Bangladesh.

d). They will submit a report after completion of the tour programme.

(Amar Chan Banik) Managing Director Cell No- +8801711104304

## C.C: For kind information and necessary action.

1. The Consular (Visa Section), The British High Commission, New Delhi 100021, India.

2. The FOREST CITY GENERATOR LTD. Albion House, 163-167 King Street, Dukinfild, Cheshire, SK16 4LF, ENGLAND.

- 3. Immigration officer, Hazrat Shah Jalal(R:) International Airport, Kurmitola, Dhaka.
- 4. Startech Engineering, Gulshan, Dhaka, Bangladesh.
- 5. Additional General Manager (Admin & HR /F&A)
- 6. DGM (Technical-BDP/Factory-BDP/Purchase)
- 7. Mr. Abu Md Shariful Islam, General Manager (Planning, Technical and Marketing)
- 8. Mr. Md. Al-Emran, Senior Assistant Manager (Mechanical) BDP.
- 9. P.O. to Hon'ble Secretary, RDCD
- 10. P.O. to Chairman, BMPCUL.
- 11. P.O. to Managing Director, BMPCUL.
- 12. Office Copy.